

OFFICIALS' DIVISION HANDBOOK 2019-2020 Season



The Northern California Volleyball Association reserves the right to make changes at any time to the Officials' Division, its operation, and/or this Handbook for the betterment of membership participation



Last Updated: 11/1/2019

Vision and Mission Statements

Vision Statement

To promote participation in a quality program that provides a positive and safe environment through a variety of developmental and competitive opportunities for officials of all ages, skill levels, and diverse groups.

Mission Statement

The Officials Division will create a diverse and varied system of advancement. It will develop education and training programs for all officials. The Officials Division will create non-discriminatory entry-level opportunities. It will create reciprocal relationships for inter-regional, national, intra-regional, and international competition. The Officials Division will establish partnerships with related groups to promote volleyball.

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FORMAT

FORMAT

Referee Symposium

The NCVA is an organization that provides volleyball officials in Northern California and Northern Nevada to all levels of the sport from Middle School to College. If you are interested in becoming an Official (Referee) or are a Club Director/Coach interested in attending the NCVA Symposium, the NCVA offers several Officials Training Symposium each season in January, March, and September at different tournaments.

The Symposiums are multi-day event designed to give the participant actual court/game experience while being mentored by instructors, prior to, their first match. While rules clinics are valuable tools, the on-court game setting is a good way to give experience needed prior to the start of the season.

The first day of a Symposium is divided into two (2) parts, a hands-on classroom session and an on-court training session.

During the hands-on classroom session, we will introduce the participant to the basics of the game of volleyball. The participants will then review subjects such as Court and Equipment, Match Protocol, Officiating Mechanics, Ball Handling, and Scorekeeping.

During the on-court training, you will experience the atmosphere of a tournament. You will participate in watching a match and, while watching the game, an instructor will answer your questions. This demonstration will help you see, in action, what you just learned in class. Students are then assigned to officiate matches on the second and third day of the tournament. You will work with an experienced official and be debriefed after the match to help you improve before you are ready to work a match on your own.

The Symposium is open to all returning and new referees. Any new referees wanting to work the 2019-2020 Club Season will need to attend a Symposium.

| Date | Time | Location |
|-----------------------|---|-----------------------------------|
| September 21-22, 2020 | 8:30 AM - end of tournament (approximately 9:30PM) | San Mateo Event Center |
| January 18-20, 2020 | 8:30 AM - end of tournament (approximately 9:30PM) | San Jose Convention Center |
| March 7-8, 2020 | 8:30 AM - end of tournament (approximately 9:30PM) | Capital Sports Center, Sacramento |

Officials Advisory Group (OAG)

The Officials Advisory Group (OAG) is a committee of Regional, Junior National, and National officials within the Northern California Region. They are tasked with working with the NCVA to build the officials division, coordinate and run the new officials' symposiums, and work with their fellow officials in improving their skills and advancing to the next level as an official.

The 2019-2020 OAG Members:

Chair: Bryan Hall
Member: Keith Aidun
Member: Stewart Schultz
Member: Ruth Verbel

Ex-Officio Members:

Donna Donaghy, Commissioner / CEO

Bryan Hall, Chair

USAV Jr. National certified (2017)
State Referee PAVO/NCAA
Officiated Women's and Men's Collegiate: NCAA
DIV II, NAIA, NJCAA
Officiated Men's Collegiate: NAIA, Club
CIF Volleyball Official
Coached: Middle school/High School -1999-2011
Former Volleyball player – 1982 -2006
Member of NCVA Training Team

Stewart Schulze

USAV Jr. National certified (2018)
Member of NCVA Training Team

Keith Aidun

Official for 22 years; 14 years with NCVA
National Official
National Scorekeeper
Certified Official in Canada
Certified Line Judge
Certified Tournament Director
Division I, II, III – PAVO/NCAA – Official & Line
Judge
Officiated USAV Boys/Girls 18 Open
Championships
Officiated USAV High Performance Championships
Officiated Post Season – DII Championships
Member of NCVA Officials Advisory Group (OAG)
Member of Evaluation Team
Former High School & College Volleyball Player

Ruth Verbel

USAV Junior National Official
Member of NCVA Training Team



POLICIES

POLICIES

I. NCVA Annual Membership Requirement

- Join the NCVA - Membership application and fees are due beginning September 1st of the calendar year. Memberships are from September 1st to October 31st of the subsequent year. The fee is non-refundable, non-transferable and is not prorated.
- Membership application must be completed on-line. Membership fees must also be paid on-line, at the time of application.
- The membership fee for officials is \$70.00, plus \$30.00 for a background screening (if applicable). A background screening is good for two (2) years.
- Annually, NCVA officials are required to take the “SafeSport Refresher” course.
- Bi-annually, NCVA officials must complete and pass the USA/NCVA Background Check process and be SafeSport certified.
- Annually, NCVA officials must complete and sign the NCVA Outside Independent Services Contract Form, which can be complete on line.
- All returning officials must be NCVA “Members in Good Standing” (see definition below).

II. Required Uniform

| | |
|---------------|---|
| Shirt | All white, blue or grey polo shirt, short or long sleeves, with the “Certified Volleyball Official” logo on the arm. |
| Slacks | Dark navy slacks made of 100% polyester are recommended. Other fabric combinations are permitted as long as the dark navy color doesn’t appear to be faded. However, “Dockers” are specifically prohibited. |
| Belt | Black or dark navy in color. |
| Shoes | Shoes must be all white. |
| Jacket | Jackets are optional. If worn they must be primarily white with the “Certified Volleyball Officials” logo on the left chest. |

III. Officials Levels - for the purposes of developing officials in the region and to recognize levels of competencies, the following levels have been established. Training and other requirements needed to achieve and maintain these levels are discussed in subsequent sections.

1. Official In Training
2. Provisional
3. Regional
4. Junior National
5. National

IV. NCVA “Member in Good Standing” Requirements - Officials working for the NCVA are expected to provide a minimum level of services and to maintain their achieved official’s level. The minimum level of services to be provided and maintenance requirements depends on the level.

The NCVA is willing to work with you if you are unable to meet these requirements and you inform the NCVA in writing in a timely manner during the season. You should explain your reason for being unable to meet these requirements. The NCVA Officials Advisory Group (OAG) will review your standing and try to make alternative options available to you to meet the minimum necessary requirements. If officials do not complete the minimum service requirements during the season, the official could revert back to the next lower pay.

1. Official In Training

- Attend the NCVA Officials Symposium.
- Be evaluated on the stand during the current season at an NCVA sanctioned training event.
- Attend additional training tournaments when requested by the NCVA Officials Advisory Group (OAG)

2. Provisional

- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA’s Far Western National Tournament and the Golden State 18’s National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- If returning as a provisional, pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.

3. Regional

- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA’s Far Western National Tournament and the Golden State 18’s National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- If returning as a regional, pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Be evaluated on the stand.

4. Junior National

- Follow the USAV guidelines established for Junior National Officials (see USA Volleyball website for more information).
- Participate in the annual NCVA Officials’ Symposiums, or as a mentor, trainer, or evaluator at other training tournaments for officials, if asked.
- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA’s Far Western National Tournament and the Golden State 18’s National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- If returning as a Junior National, pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Pass a score keeping evaluation consisting of the proficient completion of an actual match score sheet each season.

5. **National**

- Follow the USAV guidelines established for National Officials (see USA Volleyball website for more information).
- Participate in the annual NCVA Officials' Symposiums, or as a mentor, trainer, or evaluator at other training tournaments for officials, if asked.
- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA's Far Western National Tournament and the Golden State 18's National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- If returning as a National, pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Become and remain part of the NCVA officials Training Team, if asked.

V. **How To Achieve Various NCVA Officials Levels** - Generally, NCVA officials start at the lowest level and, with training and experience, work their way up to the highest level. However, the NCVA may accelerate progression through the levels based on the level of proficiency exhibited at tournaments used by the OAG to train or evaluate officials.

1. **How to become an "Official In Training"**

- Become an NCVA member.
- Attend the NCVA Officials symposium in January and March.
- Be evaluated on the stand during the current season at an NCVA sanctioned event (The California Kickoff Tournament held each year in January).
- Attend additional training tournaments when requested by the NCVA Officials Advisory Group (OAG).

2. **How to become a "Provisional" Referee**

- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA's Far Western National Tournament and the Golden State 18's National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- While an "Official in Training" achieved the "Member in Good Standing" requirements of the provisional referee. Send request in writing to NCVA before end of current calendar year.
- If the NCVA OAG training committee approves, a trainee could be advanced to Provisional prior to completion of nine (9) tournament days required of a provisional referee to become a "Member in Good Standing."
- Pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.

3. How to become a “Regional” Referee

- Meet the “Member in Good Standing” requirements for the Provisional Referee.
- Officiate as a Provisional Referee for a minimum of one (1) full season.
- Work a minimum of nine (9) tournament days as a referee at NCVA sanctioned events, four (4) days of which must be at the annual Junior Girls Power League Qualifier and Regional. The NCVA’s Far Western National Tournament and the Golden State 18’s National Qualifier, cannot be used toward the accumulation of the nine (9) days.
- and have worked at least nine (9) tournament days as an official.
- Apply in writing to the NCVA to be considered. Deadline for submission is August 1st of a given year.
- Pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Be evaluated on the stand during the current season at an NCVA sanctioned event and pass the evaluation. On stand evaluations are limited to once a season. The evaluation event will be announced, via email from the NCVA to all eligible officials.
- Successfully working a match as a scorekeeper.

VI. Officiating Non-Sanctioned Tournaments – When a referee accepts a tournament assignment at an event that is not sanctioned by the NCVA or other USAV entity, the referee assumes liability and other insurance responsibilities. If a participant, spectator, an official or other person in attendance is injured or has an accident, the tournament host and/or facility manager assumes responsibility for insurance coverage, and referees assume the same responsibility. The NCVA is not involved with any non-sanctioned events. Participants, including referees, must use their own insurance coverage.

Regional Candidate Sample Calendar

| <u>Event</u> | <u>Expectation of Candidate</u> |
|---------------------------|--|
| August 1, 2020 ** | Apply for Regional Candidacy. |
| September – November 2020 | Prepare for evaluation. This occurs during the Boys’ Power League Qualifier and League Tournaments. |
| December 2020 | Work with the Training Team to prepare for evaluation. This occurs during the Boys’ Power League Region Championship |
| January/February 2021 ** | Final Evaluation. This event occurs on Super Bowl weekend. |

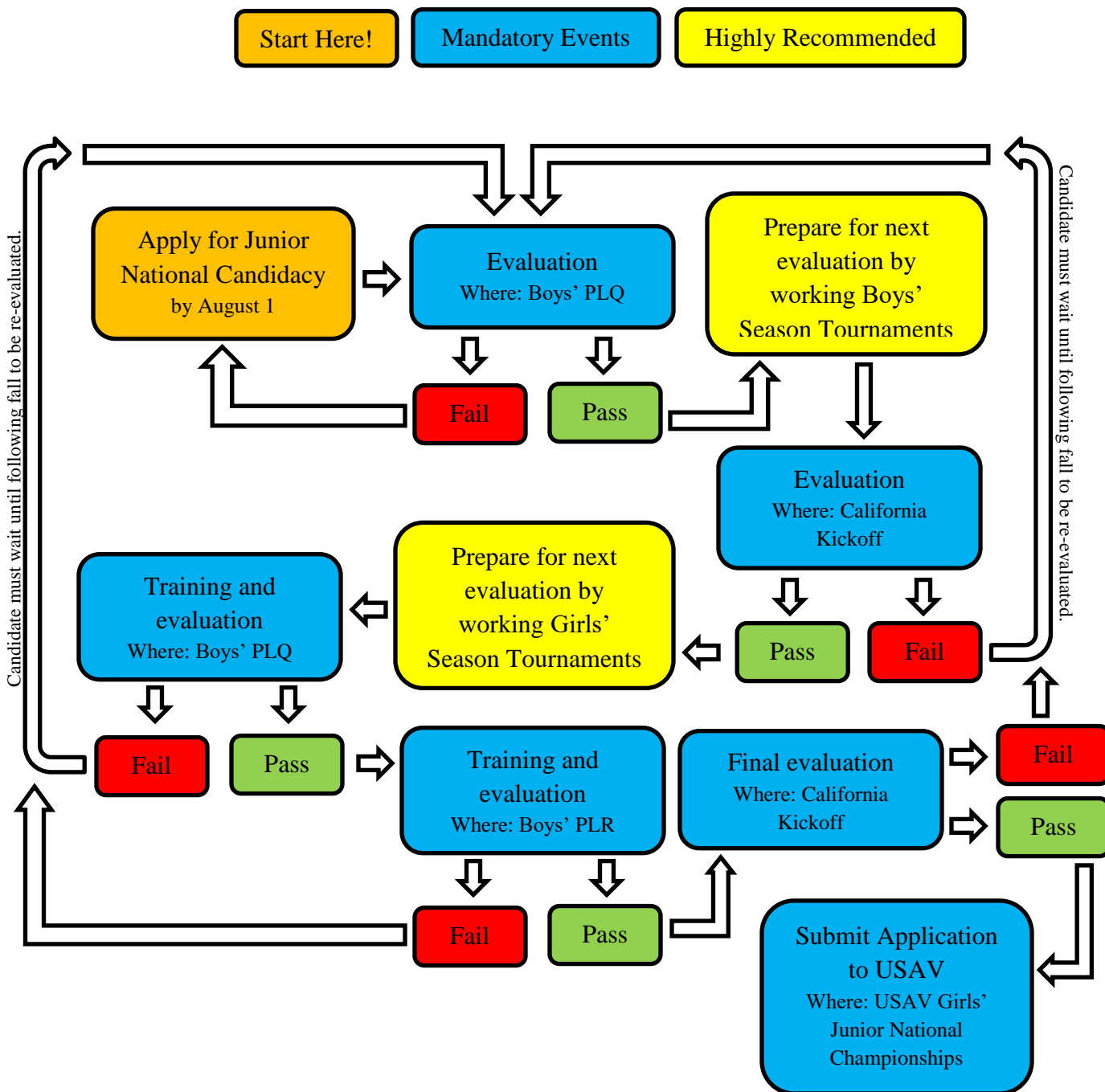
** Candidate will not be permitted to move forward for a Regional Rating if the candidate does not attend these events and/or receive a waiver from NCVA.

How to become a “Junior National” Referee

- **Policy effective January 1, 2015**
- Meet the “Member in Good Standing” requirements for the Regional referee.
- Officiate as a Regional Referee for a minimum of one full season.
- **NOTE: This can be a minimum of a two-year process.**
- Must apply in writing for candidacy to the NCVA Office by August 1st of the current season. The application must include a letter that supports why you should be considered as a Junior National Official candidate. This letter may be part of your paperwork that will be submitted to USA Volleyball if you are approved by the OAG to apply to USAV.
- Pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Successfully working a match as a scorekeeper.
- The NCVA recommends working a minimum of 10-12 NCVA sanctioned tournament days during the current season as an official to get trained and prepared for the USA Volleyball rating process.
- Follow the guidelines of USA Volleyball for Junior National candidates.
- Fulfill all requirements as required by USA Volleyball such as attend the Junior National tournament and pass the rating sessions at this tournament.
- The NCVA reserves the right to revoke your application prior to attending the Junior Nationals if you fail to maintain the professional standards required by NCVA for Junior National Official Candidates from this region.

Junior National Candidate Two Year Training and Evaluation Pipeline

Start in orange. All boxes listed in blue are required. All boxes listed in yellow are highly recommended.



4. How to become a “National” Referee

- Meet the “Member in Good Standing” requirements for the Junior National referee.
- Officiate as a Junior National Referee for a minimum of one full season.
- Must apply for candidacy to the NCVA Office by August 1st of the current season. The application must include a letter that supports why you should be considered as a National Official candidate. This letter may be part of your paperwork that will be submitted to USA Volleyball if you are approved by the NCVA to apply to USAV.
- Applicants are expected to be able to participate in two (2) training tournaments prior to the final rating tournament (the California Kickoff Tournament). The Boy’s Power League Regional tournament held in December will be the first training tournament and will be used to evaluate the applicants officiating skills. Training offered will emphasize the officiating skills expected by USA Volleyball from National candidates. The NCVA Boy’s Far Western tournament is the second training tournament that will be used primarily to further develop the applicant’s National level officiating skills. Applicants then must attend the final training and rating tournament. During this tournament, the applicant will be evaluated twice as an R1 and twice as an R2 by NCVA approved raters. Candidates must receive passing ratings on all evaluations in order to be recommended by the NCVA to formally apply to USA Volleyball.
- Pass an online rules test, USAV test C or its equivalent, each season as directed by NCVA.
- Successfully working a match as a scorekeeper.
- The NCVA recommends working a minimum of 10-12 NCVA sanctioned tournament days during the current season as an official to get trained and prepared for the USA Volleyball rating process.
- Follow the guidelines of USA Volleyball for National candidates.
- Fulfill all requirements as required by USA Volleyball such as attend the USAV selected tournament and pass the rating sessions at this tournament.
- The NCVA reserves the right to revoke your application prior to attending the USAV selected tournament if you fail to maintain the professional standards required by NCVA for National Official Candidates from this region.

VI. Officials Pay Structure – The pay structure used by the NCVA is designed to recognize the proficiency level achieved by officials and the actual officiating services provided to the region. There is a base pay provided to each patch level that can be increased when officials exceed the minimum level of services provided to the region required to achieve the “Member in Good Standing” for the patch level. Conversely, the pay structure is designed to recognize when officials do not provide the minimum level of services required to achieve the “Member in Good Standing” for the patch level. Below is the base pay schedule for the patch earned.

| | Official Level | Base Pay Rate | National Qualifier / Bid Tournament Play |
|----|----------------------|----------------|--|
| 1. | Official in training | \$20 per match | N/A |
| 2. | Provisional | \$22 per match | \$30 per match |
| 3. | Regional | \$25 per match | \$33 per match |
| 4. | Junior National | \$27 per match | \$36 per match |
| 5. | National | \$29 per match | \$39 per match |

Systems of Payment

For the 2019-2020 season, the NCVA will offer two (2) forms of payment to all independent contractors performing duties for the Northern California Region. The two (2) system of payment will consist of:

Monthly Checks Mailed by the NCVA

- Checks for all Officials, Tournament Directors, etc., will be issued and mailed on the 20th of every month.
- Checks will have a cutoff date of the 15th of a given month at 9:00 AM.
- It is the responsibility of the Independent Contractor to enter their matches worked / dates of Tournament Directing into the online system for payment.



2019-2020 Club Season Referee Pay

Excluding National Qualifiers

Referee in Training:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 20.00 |
| 3 Set Match: | \$ 23.00 |
| Best 3 of 5: | \$ 31.00 |

Referee in Training with Full Work Crew:

| | |
|----|----------|
| R1 | \$ 20.00 |
| R2 | \$ 20.00 |

Provisional Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 22.00 |
| 3 Set Match: | \$ 25.00 |
| Best 3 of 5: | \$ 33.00 |

Provisional Referee with Full Work Crew:

| | |
|----|----------|
| R1 | \$ 22.00 |
| R2 | \$ 22.00 |

Regional Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 25.00 |
| 3 Set Match: | \$ 28.00 |
| Best 3 of 5: | \$ 36.00 |

Regional Referee with Full Work Crew:

| | |
|----|----------|
| R1 | \$ 25.00 |
| R2 | \$ 25.00 |

Junior National Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 27.00 |
| 3 Set Match: | \$ 30.00 |
| Best 3 of 5: | \$ 38.00 |

Junior National Referee with Full Work Crew:

| | |
|----|----------|
| R1 | \$ 27.00 |
| R2 | \$ 27.00 |

National Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 29.00 |
| 3 Set Match: | \$ 32.00 |
| Best 3 of 5: | \$ 40.00 |

National Referee with Full Work Crew:

| | |
|----|----------|
| R1 | \$ 29.00 |
| R2 | \$ 29.00 |



2019-2020 Club Season Referee Pay

*Golden State National Qualifier,
Far Western National Qualifier,
and Boy's Far Western Bid Tournament*

Referee in Training:

N/A

Referee in Training with Full Work Crew:

N/A

Provisional Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 30.00 |
| 3 Set Match: | \$ 31.00 |
| 1 Set: | \$ 18.00 |
| Best 3 of 5: | \$ 39.00 |

Provisional Referee with Full Work Crew:

| | |
|---------------|----------|
| R1 | \$ 28.00 |
| R2 | \$ 19.00 |
| Lines / Score | \$ 16.00 |

Regional Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 33.00 |
| 3 Set Match: | \$ 34.00 |
| 1 Set: | \$ 20.00 |
| Best 3 of 5: | \$ 41.00 |

Regional Referee with Full Work Crew:

| | |
|---------------|----------|
| R1 | \$ 30.00 |
| R2 | \$ 21.00 |
| Lines / Score | \$ 18.00 |

Junior National Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 34.00 |
| 3 Set Match: | \$ 35.00 |
| 1 Set: | \$ 22.00 |
| Best 3 of 5: | \$ 43.00 |

Junior National Referee with Full Work Crew:

| | |
|---------------|----------|
| R1 | \$ 32.00 |
| R2 | \$ 23.00 |
| Lines / Score | \$ 20.00 |

National Referee:

| | |
|--------------|----------|
| Best 2 of 3: | \$ 35.00 |
| 3 Set Match: | \$ 36.00 |
| 1 Set: | \$ 24.00 |
| Best 3 of 5: | \$ 45.00 |

National Referee with Full Work Crew:

| | |
|---------------|----------|
| R1 | \$ 34.00 |
| R2 | \$ 25.00 |
| Lines / Score | \$ 22.00 |



2019-2020 Beach Season Referee Pay

Local Beach Official

Match Fee: \$ 25.00

Zonal Beach Official

Match Fee: \$ 27.00

National Beach Official:

Match Fee: \$ 30.00



SCOREKEEPING

SCORER TIPS & REMINDERS

1. **ALL CAPITAL LETTERS** throughout the score sheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME, FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/05).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an **"X"** in **three** places: (can be done for both sets)
 1. through the encircled **S** of the serving team
 2. through the encircled **R** of the receiving team
 3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECK MARK** over the number in the **Service Rounds** box for each player's **FIRST SERVE** (if legal serve).
Exceptions: 1. Wrong server
 2. set point awarded to receiving team on loss of rally
 3. In a deciding set, at the change of courts,
 - a. When team on left serves point 8, use a check mark on far left and transfer the last exit score from the previous server from the far left to the far right; no exit score is recorded in far left box, final exit score is recorded in far right box.
 - b. When the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, transfer the last exit score from the previous server from the far left to the far right.
9. **THREE** actions on **SUBSTITUTION**:
 1. Slash the player #, replace with substituting player #
 2. Enter the **Score at Change** (sub team score first)
 3. Slash the team sub
10. **After the LAST POINT** is recorded (begin using pen):
 1. Record **END** time **INTERNATIONAL TIME**
 2. Circle **BOTH** final **EXIT SCORES** (**Service Rounds** section **ONLY**)
 3. Record team names and scores of set in **RESULTS** section
 4. Hourglass unused points in the **Points** column (both teams)
 5. Check score sheet for errors and proper count of substitutions
 6. **SIGN** score sheet **AFTER** all information has been **VERIFIED**
 7. Obtain Captain/Coach signatures, then offer to 1st referee for **SIGNATURE**

QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN (*prior to first serve*)

- ☐ heading
- ☐ OFFICIALS section
- ☐ team names
- ☐ 3 "Xs" for S, ~~R~~ and ~~R~~
- ☐ lineups
- ☐ set START time

PENCIL (*everything during set play*)

- ☐ "check mark" for first serve
- ☐ slashes in Points column
- ☐ exit scores
- ☐ Substitutions and Time Outs
- ☐ Sanctions and Remarks

PEN (*after last point recorded*)

- ☐ set END time
- ☐ circle final exit scores
- ☐ RESULTS section
- ☐ hourglasses in Points column
- ☐ signature

| | |
|-------|----------|
| Date | 06/07/15 |
| Court | 15 |
| Time | 16:10 |

| TEAM | MATCH WINNER | Sets | W | L |
|-------------------------|------------------|--------|----|---|
| LOST BOYS | | | 2 | 1 |
| TEAM | SET RESULTS | Score | | |
| Winning | WIZARDS | 25 | | |
| Losing | LOST BOYS | 17 | | |
| SIGNATURES | | | | |
| Scorer | <i>Ran Uncle</i> | | | |
| 1st Referee | <i>Jane Doe</i> | | | |
| OFFICIALS PRINTED NAMES | | | | |
| 1st | DOE, JANE | | | |
| 2nd | SMITH, JAX | | | |
| Scorer | UNCLE, SAM | | | |
| Work_Team | TIN MEN | Region | OZ | |

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**OFFICIAL SCORESHEET**

| | | | | | |
|---|---|---------------------------------|-------------------------------|------------------------------|--------|
| Name of the Competition | | | | 2015 USAV OPEN CHAMPIONSHIPS | |
| City, State | | | | JEFFERSON CITY, MO | |
| Hall | JEFF CITY TRUMAN HALL | | | Pool Phase | R2M6P4 |
| Division | Men <input checked="" type="checkbox"/> | Women <input type="checkbox"/> | CoEd <input type="checkbox"/> | Match N° | 3 |
| Category | Adult <input checked="" type="checkbox"/> | Junior <input type="checkbox"/> | | Level | 60 |
| WIZARDS OF EMERALD CITY vs LOST BOYS OF NEVERLAND | | | | | |

| | | |
|-------------|-------|----------|
| 8:00a=08:00 | Date | 06/07/15 |
| 1:00p=13:00 | Court | 15 |
| 2:00p=14:00 | Time | 16:10 |
| 3:00p=15:00 | | |

| | | | | | | | | | |
|--|---------|-------|------|-----|-----|-------|--|--|--|
| <div> <div> D=Delay #==Player C=Coach </div> <div> A=Asst Coach T=Trainer M=Manager </div> <div> IMPROPER REQUEST TEAM (A) : TEAM (X) </div> </div> | | | | | | | | | |
| W | P | E | D | (A) | SET | SCORE | | | |
| Warm | Penalty | Expel | Disq | (B) | | | | | |
| D | | | | A | 1 | 0:0 | | | |
| 10 | | | | A | 1 | 4:6 | | | |
| | D | | | A | 1 | 10:18 | | | |
| | | | | | | : | | | |
| | | | | | | : | | | |
| | | | | | | : | | | |
| | | | | | | : | | | |
| | | | | | | : | | | |

[illegible]

| TEAM | MATCH WINNER | Sets W | L |
|-------------------------|--------------|--------|--------|
| LOST BOYS | | 2 | 1 |
| TEAM | SET RESULTS | Score | |
| Winning | LOST BOYS | 15 | |
| Losing | WIZARDS | 13 | |
| SIGNATURES | | | |
| Scorer | Sam Uncle | | |
| 1st Referee | Jane Doe | | |
| OFFICIALS PRINTED NAMES | | | |
| 1st | DOE, JANE | | |
| 2nd | SMITH, JAX | | |
| Scorer | UNCLE, SAM | | |
| Work Team | TIN MEN | | Region |
| | | | OZ |

[illegible]



HANDOUTS



Captains' Meeting – 2019-2020 Club Season

1. Introductions

- R1 will hold up coin and blow whistle to call over team captains.
- Have captains introduce themselves.
- Introduce yourself.

2. Ground Rules

- Sport Court (both feet inside sport court, one (1) foot inside if saving ball, ceiling playable if on your side. (If adjacent court, cannot enter before and after)

3. Jewelry

- Remove all jewelry (no taping of the ear and hair ties/ friendship strings on wrist)). Religious medallion must be taped inside uniform.
- If there is an R2 present ask if they have anything to add.

4. Substitutions

- Let captains know that subs must be inside the attack line ready before serve is beckoned.
- Ask if there is any questions.

5. Coin Toss

- Designated each team a side of the coin.
- After coin is flipped ask winning team captain whether they want side, serve or receive. Then losing team whatever is not chosen.
- Inform captains of time on court five (5) minutes for serving team and five (5) minutes for receiving team (if both teams have played then warm ups are three (3) and three (3). NO SHARE TIME....
- Wish each team "Good Luck"!
- Makes sure serving team has the court first (that means receiving team is off to their bench or help shag for the opponent).
- Start clock then inform scorer who has serve and who has received.

Time Management

- To finish or, not to finish, your 10 match day over 1 ½ hours earlier?
- First Match of the day coin toss at 15 minutes before game time. Unless otherwise instructed, warm up time first match of the day for each team is 5 minutes each, then 3 minutes each for the rest of the day (SERVING included in the three (3) minutes) Prior to the match, if the teams have previously had a playing court exclusively at their disposal, they are entitled to a 6-minute official warm-up period together at the net; if not, they may have 10 minutes.
- Make sure everyone is ready, and when the server is in possession of the ball, blow whistle and authorize serve as soon as server is on/past the end line. Saving about 40 minutes per day.
- Not beckoning for service soon enough adds three (3) seconds per service, 120 seconds per set or over 40 minutes per day.
- Time outs are to last 30 seconds ONLY. ALWAYS have a time piece with you. Saving about 20 minutes per day.
- An extra 15 seconds per time out at four (4) time outs per set, is, two (2) minutes per match or 20 minutes per day.
- Do not blow whistle for substitution until new bench player enters the substitution zone. A verbal request for substitution is not acknowledged by the referees. The substitute must enter the substitution zone for the request to be acknowledged, except for a substitution related to an injury. The substitution shall only last the time needed for recording the substitution on the score sheet and allow entry and exit of players. Substitute must be in the substitute zone before R1 whistles for serve, otherwise an improper request. The first improper request by a team in the match that does not affect or delay the game shall be rejected, but it must be recorded on the score sheet without any other consequences, if a change in request is due to a referee's mind change, the request will be honored, and no sanction assessed.
- Players chase loose balls not line judges - and they MUST chase them.
- Change of courts at end of set is three (3) minutes or less.
- Coin toss for all subsequent matches of the day will be right after conclusion of the current match. Check and complete the prior match's paperwork after the coin toss which is during the next match's warm up time. This can save about 30 minutes per day.
- An extra three (3) minutes per match getting the next match started is 30 minutes per day.



Tournament Protocol – 2019-2020 Club Season

- Receive assignment from NCVA via email.
- Respond as soon as possible to confirm and/or make any changes if needed.
- Check location of venue/map it out/ parking situation.
- The day before: Prepare your uniform (white, blue or grey, ironed polo shirt) with “Volleyball Certified Official” logo on the left sleeve, dark blue pants (polyester is best), white socks, white tennis shoes (clean), and black or blue belt.
- Check your equipment bag: whistle on a lanyard, coin, net chain, ball gauge, Red/Yellow card, flags, pencil/pens, timing device – wrist watch (preferred), and current rule book. Do NOT wear other shirts, sweatshirts, jackets, etc. that are not authorized to be worn while officiating. Cell phone and other electronic devices **should not** be worn on the stand.
- Be prepared: Bring small snacks, water with you in case you need to refuel between matches.
- Arrive on time (usually 7:00AM) or earlier (in case of traffic/parking) to the venue.
- Check in with Head Official. Be there for roll call and for any information before going out to the court.
- Initial your name for your first match (if required).
- Arrive at your assigned court for the first match of the “wave” at least 30 minutes prior to the scheduled start time. For subsequent matches, anticipate the match preceding your match will end early, maybe 30 minutes early. Be at your court prior to the ending of the last game preceding your match. **Being late is not acceptable.**
- **After the meeting with Head Official or Tournament Director:** Pick up your flip score, clipboard with score sheets, lineup sheets, Libero tracking, pencils, pens and game ball. (if provided)
- **7:30 am:** Walk out to your court; (in large venue) you have 15 minutes to perform your Game Preliminaries. Pull all chairs and score table one (1) to two (2) feet back if possible, check net height, check game ball pressure, check net standards, antenna alignment and ref stand. Set up score table, fill out your name on the score sheet. Introduce yourself and hand out line up sheet to the coaches.
- **7:45 am:** Whistle to call captains, have the captains introduce themselves, introduce yourself. Go over ground rules (playable, non-playable area), tell captains no jewelry allowed. Ask if they have any questions. Coin toss: Assign a side of a coin to each team. Winner of coin toss chooses either “Serve” or “Receive” or “Side” of court. Instruct what warm up protocol is: Five (5) minutes for serving team on the court while the other team stays at the bench or help shag balls. Five (5) minutes for the Receiving team, while serving team stays at their bench or help shag balls. You can give them a one (1) minutes

courtesy warning verbally (do not whistle) in case they wish to serve. If both teams have already played, then its only three (3) minutes each team which includes any serving.

- Instruct your refereeing team of their duties and responsibilities. Most teams have a schedule for their duties, so ask if they are doing both sets. If not, make sure the second group is present when you are instructing. When talking to your Line judges, take them off to the end of the court and instruct (one (1) minute). Talk to your R2 (one (1) minute). Ask your scorekeeper and libero tracker if they have scorekeeping experience. Have them fill out the bottom right corner (names of R2, Scorekeeper and their Work Team/Region) Remind scorekeeper to write down the start time/end time for each set. Instruct the hourglass and circle the final score (one (1) minute). Introduce yourself to each coach and ask if they have any questions regarding the new rules (one (1) minute).
- **7:46 am:** Observe team warm up. Observe who the setters are, while instructing work team.
- **7:56 am:** Blow whistle to end warm up for last Receiving team. Check that Line ups have been submitted by both teams. Two (2) minutes before end of warm ups. Check the Lineup for Coaches signature, Captain indicated, and Libero(s) is used. If not, Put an “X” and also on the Score sheet. Verify lineup was written correctly on score sheet.
- **7:56 am:** Have both teams on endline with R2 on the right and R1 on the left side. Whistle once and gesture with hands “Good Luck” for both team to shake hands. Step back with R2, then shake R2 hand and thank her/him.
- **Reminder:** Timeout are 30 seconds. Blow whistle at end of 30 second for both team.
- **After end of match:** Get down off the referee stand and watch teams shake hands, then walk to score table. Check score sheet with scorer to make sure everything is completely correctly. If you are assigned the next match, start the captains meeting/coin toss. Start your timer. Use the TM2Sign account on your smartphone to enter the scores into the TM2 system.
- **If you are off the next match,** after entering your previous scores into the TM2Sign system, and have called captains for the next match, take this time to drink water, have snacks/food if time allows, and use the bathroom.
- **At the end of day:** YOU MUST- Make sure you **checkout with the Head Official or Tournament Director.**

Warm-Ups

- ❑ Teams will be given sole use of the court for five (5) minutes prior to their first match of the day. During the five (5) minutes the team may hit, practice ball handling and serve (serving must be done during their five (5) minutes.) No other time will be allotted to practice serving.
 - Rule 7.2.2b: “For junior competition, when one team has exclusive use of the court, the other team must either be at its team bench or out of the playing area. Warming up with balls at the team bench or the spectator walkways is not permitted.”
 - Serving Team – five (5) minutes solo court
 - Receiving Team – five (5) minutes solo court
- ❑ Once all teams in the pool have played, each team scheduled to play the next match will be given sole use of the court for three (3) minutes. During the three (3) minutes the team may hit, practice ball handling and serve (serving must be done during their three (3) minutes.) No other time will be allotted to practice serving.
- ❑ Since no ball handling is permitted during the opposing team’s use of the court it is recommended that each team provides shaggers for the opposing team’s warm-up. This allows for more reps for the team warming up. Due to insurance and liability requirements only NCVA registered and on the roster personnel will be allowed to retrieve balls.

TROUBLING TECHNIQUES – 2019-2020 Club Season

ISSUING INDIVIDUAL OR DELAY PENALTY

- Whistle
- Call player (if on court) or captain (if team member not on court or delay) to referee stand
- Explain fault to captain/player; show individual red card or delay penalty;
- Signal team to serve next

IMPROPER REQUEST

- Second referee signal is a wave off
- First referee whistle at next dead ball period
- Call captain to referee stand
- Explain fault to captain; first referee signal is a hand on the opposite wrist

SERVED BALL HITS NET OUTSIDE ANTENNA WITHOUT CROSSING NET

- Signal ball out

SERVED BALL HITS SECOND REFEREE'S ANTENNA

- Served ball outside the second referee's antenna or hits the antenna and goes over the net
 - o First referee whistle
 - o If first referee does not whistle; second referee whistle
- Served ball hits antenna in body of net on second referee side
 - o First referee whistle

TIME-OUTS

- Second referee must whistle to end time-out even if teams are ready to play

TIME BETWEEN SETS

- Second referee must whistle to end time interval between sets
- If players are not on the court at 2 minutes 30 seconds, second referee whistles
 - o Second referee must also whistle at 3 minutes to end timed interval
- If players are on the court at 2 minutes, 30 seconds, second referee checks line-ups and whistles at 3 minutes

DECIDING SET

- 3 minutes starts at end of previous set
- Second referee conducts coin toss
- Notify first referee of results
- If teams need to switch sides, second referee helps administer this process
- There is no whistle from first or second referee

SWITCH COURTS SIGNAL BETWEEN SETS

- Start with arms at your side and then raise the forearms counterclockwise front and back around the body at waist level, hands closed. (Same as NCAA)

WHISTLES TO END SET/MATCH

- To end 2nd set and before deciding set
 - o Whistle to end rally
 - o Signal team to serve and signal fault
 - o Whistle; signal end of set; motion teams to bench by making sub authorization signal with both hands at the same time toward benches
 - o Second referee whistles and holds up coin for captains
- To end match
 - o Whistle to end rally
 - o Signal team to serve and signal fault
 - o Whistle; signal end of set; and signal teams to end lines
 - o Whistle; signal players to net to shake hands



PAVO/USAV RATING SHEET LIST OF CRITICAL ERRORS



Conduct such as, but not limited to:

- Making derogatory remarks to coaches, players, or spectators.
- Engaging in interactions with spectators.
- Displaying unsupportive attitude regarding the decisions or performance of other officials during any portion of the tournament where ratings take place.
- Using alcohol or illegal drugs during the rating session.
- Making racial slurs.
- Making sexual remarks.
- Fraternizing with players, coaches, or spectators while in uniform during the rating session.
- Showing favoritism toward a team.
- Completely losing control of team conduct during a match.
- Use of cell phones or other communication devices while officiating.
- Late to or missing an assignment.
- Other unprofessional or unethical conduct on or off the court.



BEACH OFFICIAL

BEACH OFFICIAL

Welcome to Beach Officiating!

The NCVA is looking to build our Beach Officials members and assist you in another avenue to expand your officiating skills and opportunities. We train, evaluate and certify referees for all types of outdoor volleyball, including doubles, triples, fours and sixes, played on both grass and sand surfaces. We support junior, collegiate and professional play.

It's important to note that we are beach *officials*, not beach *referees*. To certify for beach officiating, you have to train in all of the officiating roles: lines-judge and scorer, as well as first and second referee!

The following pages will thoroughly describe the requirements for becoming a beach official, and for maintaining your rating. But first, let's take a moment to look at the big picture:

How Do I get Started?

- Get off to a great start by making use of our online-tools: Go to VolleyballRefTraining.com and look at the Training Materials, Rules & Interpretations, Certifications, and Resource for beach officiating. You'll find presentations, rules comparisons, scoring instruction, and other tools, all online for your at-home convenience!
- The NCVA hosts beach officiating training camps each summer.
- If you're already an experienced beach official, you can certify directly at one of our Zonal Certification Clinics.
- To apply for a Certification Clinic or a camp, please contact the NCVA.

Becoming a Beach Volleyball Official at the Local Level:

The entry level Beach Volleyball Official certification that is awarded by a Region is a Local Beach Official. Certification and recertification requirements are to be administered by the NCVA. The **suggested** criteria used for a Local Beach Official are as follows:

To obtain certification as a USAV Local Beach Official:

- a. The official must be a regular member of USAV.
- b. The official must successfully pass and maintain USAV background screening if they will be officiating junior's competition.
- c. The official will need to attend a Beach officiating clinic either in person or online every season.
- d. The official will need to take the current Beach officials exam either online or hardcopy. (all exams must be corrected to 100% with rule references).
- e. The official will need to prove proficiency in all portions of Beach officiating (i.e. R1, R2, Scorekeeping, and Line Judge). This proficiency will be measured by practical ratings and observation. These ratings will be conducted at USAV events either in region or nationally. Ratings should be conducted by Beach Officials who hold a Zonal rating or higher.
 - i. Receive one (1) passing rating as an R1.
 - ii. Receive one (1) passing rating as an R2.
 - iii. Receive one (1) passing rating as a Scorer. This requirement can be met by successful use of the USAV Beach score sheet while performing their duties as an R1 or R2.
 - iv. The Official will need to be observed as a Line Judge with feedback provided to ensure that they understand the correct technique.

Required Uniform

| | |
|---------------|--|
| Shirt | All white, blue or grey polo shirt, short or long sleeves, with the "Certified Volleyball Official" logo on the arm. For NCVA local tournaments, an NCVA Beach Official T-Shirt may be worn. |
| Slacks | Dark navy or black shorts made of 100% polyester are recommended. Other fabric combinations are permitted as long as the dark navy color doesn't appear to be faded. However, "Dockers" are specifically prohibited. |
| Belt | Black or dark navy in color. |
| Shoes | Shoes must be all white, black or white sandals, or barefoot. |
| Jacket | Jackets are optional. If worn they must be primarily white with the "Certified Volleyball Officials" logo on the left chest. |



CODES OF CONDUCT

CODES OF CONDUCT

Member Code of Conduct

- Use the link above to view to most current Member Code of Conduct.

Officials Code of Behavior

As an Official, I:

- ☐ will participate in volleyball free of alcohol and drugs.
- ☐ will use positive verbal and physical behavior, controlling my temper and aggression.
- ☐ will give true information concerning another individual's involvement in or knowledge of an incident relevant to a violation of the rules.
- ☐ will officiate by the rules of volleyball.
- ☐ will display fair play by treating all those involved in the match with dignity and respect.
- ☐ will treat others as I would like to be treated.
- ☐ will work hard and honestly to improve performance and participation.
- ☐ will maintain a positive image of myself by participating for enjoyment.
- ☐ will comply with and respect all decisions made by the tournament director, including format and all necessary sanctions.
- ☐ will abide by all facility rules.

Volleyball Spectator Code of Conduct

- ☐ Remain in the spectator area during matches.
- ☐ Do not make derogatory comments to coaches, officials, tournament directors or players of either team.
- ☐ Do not drink alcohol at tournaments or come to a tournament having consumed too much alcohol.
- ☐ Respect the integrity and judgment of the officials without taunting or approaching them at any time.
- ☐ Be in control of your emotions.
- ☐ Respect the rights of others and treat the visiting team and their spectators courteously.
- ☐ Abide by all applicable federal, state, and local laws while attending any match.
- ☐ Cheer positively for your team, using socially acceptable language.
- ☐ Follow the rules of the event
- ☐ Follow the rules of the facility, such as NO FOOD IN GYM, no beach chairs, etc.
- ☐ Use litter receptacles to properly dispose of trash.
- ☐ Use only designated smoking areas that are clearly posted.
- ☐ Applaud good performances by both teams. Excessive noise during such as pounding on bleachers or use of artificial noise makers is not permitted.
- ☐ Discourage all forms of violent behavior.
- ☐ I will direct all questions at an event to the Head Coach or Club Director for my team/club as opposed to contacting the Tournament Director directly.
- ☐ I will not contact any site used by NCVA directly
- ☐ I understand that there are consequences for my behavior that may include removal from the event in addition to potential penalties against the team I am affiliated with including, but not limited to removing the team from the event and awarding last place points.



SCHEDULES

SCHEDULES

Below is a listing of tournament dates where officials will be needed. Please see the **Fees and Membership Section** for more information on signing up to officiate an event.

2019-2020 Boys League

| | <u>12's</u> | <u>14/13</u> | <u>16/15</u> | <u>18/17</u> |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|
| Non-League #1 | September 8, 2019 | September 8, 2019 | September 8, 2019 | September 8, 2019 |
| Qualifier- Day 1 | September 14, 2019 | September 21, 2018 | September 21, 2019 | September 14, 2019 |
| Qualifier- Day 2 | September 15, 2019 | September 22, 2018 | September 22, 2019 | September 15, 2019 |
| League #1 | October 6, 2019 | October 5, 2018 | October 5, 2019 | October 6, 2019 |
| League #2 | October 20, 2019 | October 19, 2018 | October 19, 2019 | October 20, 2019 |
| League #3 | November 17, 2019 | November 17, 2018 | November 17, 2019 | November 16, 2019 |
| League #4 | December 7, 2019 | December 7, 2018 | December 7, 2019 | December 8, 2019 |
| Region Championships- Day 1 | December 21, 2019 | December 21, 2019 | December 21, 2019 | December 21, 2019 |
| Region Championships- Day 2 | December 22, 2019 | December 22, 2019 | December 22, 2019 | December 22, 2019 |
| Boy's Bid Tournament | January 11-12, 2020 | January 11-12, 2020 | January 11-12, 2020 | January 11-12, 2020 |

2019-2020 Girls League

| | <u>12's</u> | <u>14/13</u> | <u>16/15</u> | <u>18/17</u> |
|---------------------------|----------------------|----------------------|--|-------------------------|
| California Kickoff | January 18-20, 2020 | January 18-20, 2020 | January 18-20, 2020 | January 18-20, 2020 |
| Power League Qualifier | February 1-2, 2020 | February 1-2, 2020 | February 1-2, 2020 | December 14-15, 2019 |
| President's Day | February 15-17, 2020 | February 15-17, 2020 | February 15-17, 2020 | February 15-17, 2020 |
| Golden State Classic | March 7-8, 2020 | March 7-8, 2020 | March 7-8, 2020 | March 7-8, 2020 |
| March Madness | March 21-22, 2020 | March 21-22, 2020 | March 21-22, 2020 | March 23-24, 2019 |
| Sierra National Qualifier | N/A | N/A | N/A | March 6-8, 2020 |
| Spring Fling | March 28-29, 2020 | March 28-29, 2020 | March 28-29, 2020 | March 28-29, 2020 |
| Far Western Qualifier | April 24-26, 2020 | April 24-26, 2020 | April 18-20, 2020 April 24-26, 2020 | April 24-26, 2020 |
| Region Championships | May 2-3, 2020 | May 2-3, 2020 | May 9-10, 2020 | February 29-Mar 1, 2020 |
| Bay View Classic | May 23-25, 2020 | May 23-25, 2020 | May 23-25, 2020 | May 23-25, 2020 |

2019-2020 Beach Tournaments

All ages, Boys and Girls March 28-29, 2020 // July 25-26, 2020

Want to become a Tournament Director?

The NCVA is always looking to train new people into becoming tournament directors for our tournaments. It is a great way to make some money and also watch some great volleyball. We have tournaments almost every weekend during the sanctioned season. If you are interested in viewing the responsibilities of a tournament director you can review the Tournament Director Handbook or you can email us and we will provide you with information. If you are interested in becoming a tournament director, please email us at yball@ncva.com for more information.



SAFESPORT

SAFESPORT

SAFESPORT Registration

USA Volleyball has ruled that all Officials must become SafeSport Certified.

The primary goal is to help all officials understand and become well-skilled in the awesome responsibility and incredible opportunity they have to influence young people positively through the sport of volleyball.

The NCVA would like to assist all officials in becoming responsible officials and to develop a clearer understanding of their responsibility and opportunity.

SafeSport

USA Volleyball believes that volleyball has many positive things to offer those who participate. First, and most importantly, whether one is a gifted athlete or a recreational player, volleyball is FUN! It is a lifetime sport enjoyed by players from 8 to 80. Participation in volleyball is not only good exercise, but also involves team cooperation and spirit.

Athletes enjoy a wide range of physical, emotional and social benefits. Sports develop general physical fitness, and physical exertion has a documented positive mental effect. Athletes have a greater sense of self-worth, demonstrate better collaboration skills, and maintain healthier peer relationships.

Unfortunately, sports, including volleyball, can also be a high-risk environment for misconduct, including physical and sexual abuse. All forms of misconduct are intolerable and in direct conflict with the values of USA Volleyball.

Misconduct may damage an athlete's psychological well-being. Athletes who have been mistreated may experience social embarrassment, emotional turmoil, psychological scars, loss of self-esteem and negative impacts on their relationships with family, friends and the sport. Misconduct often hurts an athlete's competitive performance and may cause enough harm for them to drop out of our sport entirely.

USA Volleyball is committed to fostering a fun, healthy and safe sport environment for all its members. We must recognize that the safety of minors lies with all those involved in the sport and is not the sole responsibility of any one person at the club, regional or national level.

We all have a role to play in providing a healthy setting for our sport. The USA Volleyball SafeSport Program raises awareness about possible misconduct in our sport, promotes open dialogue and provides training and resources. When we work as a team, we can build a plan to make volleyball safe – for everyone.

USA Volleyball members should use the policies, guidelines, best practices, strategies and tools available to implement SafeSport practices at the local level. Together we can provide a safe environment for all members to enjoy the sport of volleyball.

Annually, NCVA officials are required to take the "SafeSport Refresher" course.

Guiding Principles:

1. USA Volleyball is committed to providing a safe, healthy and positive environment for its participants' physical, emotional and social development.
2. USA Volleyball believes in an environment free from abuse and misconduct.
3. USA Volleyball believes that all non-athlete members share a collective responsibility to protect our membership.
4. USA Volleyball will make training available for all members to increase awareness and understanding of athlete protection policies and best practices. USA Volleyball will provide a process for members to recognize, respond to and report any SafeSport issues that arise.
5. USA Volleyball will provide resources, information and guidance on SafeSport related issues to all members, including coaches, parents and athletes.
6. USA Volleyball will treat all allegations of abuse or concerns regarding athlete safety seriously and will respond appropriately and as prescribed by the USA Volleyball policies.

USOC and SafeSport:

<http://safesport.org/>

USA Volleyball and SafeSport:

https://www.volleyballreftraining.com/SafeSport/safesport_home.html



MEMBERSHIP AND FEES

MEMBERSHIP AND FEES

Membership Fees

As of September 1, 2019, all officials participating in NCVA events must renew their membership status or become a new member. No payments will be issued until the current seasons memberships are up to date.

Individual Membership (**non-refundable or non-transferable**) - Must be paid online \$70.00

Individual Background Check - (**non-refundable or non-transferable**) - Must be paid online \$30.00

Registering as a Member

Prior to registering for the season, please note the following:

Please use member's legal name (Do not use Liz instead of Elizabeth or Bobby instead of Robert)

All officials must be registered online prior to attending **any** sanctioned event.

Once a registration is paid and accepted, it is non-refundable, non-transferable.

New Member Registration

I have never participated in a NCVA/USAV program.

Renewing Member Registration

I have participated in a NCVA/USAV program in the past.

If you were previously a player, coach, or other club member, you are a renewing member. If you have questions, please contact us at yball@ncva.com



FORMS

[NCVA Independent Contractor Agreement](#)

The NCVA Independent Contractor Agreement is now available online and will be electronically signed. Use the link above to access the form.



EXPECTATIONS

EXPECTATIONS

First Referees:

- Eye-contact with the officiating team and participants.
- Match control – address all issues; be aware of all match situations; address conduct when needed – not necessary to wait for second referee to request a sanction since R1 has ultimate control over match.
- Establish and maintain a brisk, but unhurried match tempo.
- Excellent signals and strong whistle.
- Court awareness – be aware of extraneous items/equipment on court; recognize non-participants on court; errant balls; injury situations.
- Ensure antennas are properly aligned before EVERY match; check prior to warm-ups; re-check R1's antenna before getting on stand to start.
- Understanding Sport Court rules, particularly regarding the service authorization.
- When teams have different degree of skill, maintain consistency appropriate to both sides.
- Call net faults appropriately but give second referee time to call most nets. Allow appropriate & consistent latitude on the net contacts that do not interfere with play.
- Adjust judgment to level of competition.
- Give verbal warnings at appropriate times with appropriate demeanor.
- Protect other officials from abuse by participants/spectators.

Second Referees:

Be on the offending team's side at the end of each rally; required. ALWAYS step to the offending side when you (R2) are whistling the fault.

- Awareness of player positions/alignments; appropriate verbal warnings; appropriate calls when required.
- Helping the R1 “get it right” – back row faults, pancakes, Libero playing faults; proper use of discreet signals.
- Appropriate interactions with coaches, when needed.
- Good communication with scoring crew; includes waiting for the Score Keeper to finish recording subs/information before giving “ready” signal; require Score Keeper to use “ready” signal.
- Assist with conduct control and request appropriate sanctions when necessary.
- Ensure antennas are properly aligned before EVERY match; check prior to warm-ups; re-check R2's antenna before the walk out presentation.
- Control substitution procedures – one sub in the zone at a time; a separate whistle for each team's sub requests.
- Secure the game ball between sets and after the match.
- Call net faults.
- Adapt to level of competition.
- Use correct signaling sequence in appropriate tempo.
- Obtain a clear view of the receiving team prior to each serve, but be positioned so that peripheral vision can detect activity from serving team's bench.
- Address players / coaches respectfully, always in a dignified way.
- Display superior verbal and non-verbal communication skills with the other officials; avoid inappropriate body language.

Unprofessional Conduct Includes:

- Sloppy uniform; scuffed or dirty shoes.
- Line-up sheets, ref bags, or other non-essential items placed on the water barrels.
- “Leaving without your partner”, i.e., the first referee beckoning for service without first ensuring R2 is ready.
- R2 giving “ready” without first receiving this signal from Score Keeper.
- Overly attentive to location of substitutes at the end of the bench; handle this pre-match and again during line-up checks prior to match!
- Lack of communication and eye contact. Scan, scan, scan! See everything on your court, especially prior to each beckon.
- PERSONAL use of cell phones! Calling Tournament Desk or a Head Referee may be acceptable, but even that isn’t preferable.
- Missing deadlines, not responding in a timely manner to communications.
- Not showing up on the day of tournament. Showing up late.
- Lack of time management on your court which creates matches to back-up.
- Making derogatory remarks to coaches, players, or spectators- about the NCVA, other officials, or any other NCVA member.
- Engaging in interactions with spectators.
- Displaying unsupportive attitude regarding the decisions or performance of other officials during any portion of the tournament at all.
- Using alcohol or illegal drugs while working.
- Making racial slurs.
- Making sexual remarks.
- Fraternizing with players, coaches, or spectators while in uniform.
- Showing favoritism toward a team.
- Completely losing control of team conduct during a match.
- Following an incorrect protest procedure.
- Other unprofessional or unethical conduct on or off the court.



EVALUATIONS

EVALUATIONS

WHAT WE ARE LOOKING FOR

In order to assist the officials of the NCVA to prepare for advancement from Provisional to Regional and beyond; below we have listed what the NCVA **and** the USAV evaluators will be looking for in their observations. This (we hope) will help you prepare for evaluation during the season.

Provisional / Regional Rating

- 1) Knows the rules and how to apply them
 - a. applying sanctions
 - b. protest situations
- 2) Knowledge of the use of the USAV score sheet
- 3) Good mechanics
- 4) Knows the techniques of an R1 and R2
 - a. first referee technique when second referee whistle's fault
 - b. second referee technique when they whistle fault
- 5) Knows how to transition as an R2
 - a. knows when to have secondary transition
 1. in position to help with antenna faults
 - b. looks in the right spot for positional faults
 - c. does not leave the net early -- sees center line violations
 - d. sees the play develop through the net
 1. libero hand set in front zone
 2. sees the take off for back row attacks
- 6) Has bench and court awareness
 - a. address coaches when appropriate
 - b. controlling bench players too close to court
 - c. playing area free of obstacles (water bottles, bags, spectators)
 - d. anticipation of interruptions
- 7) Recognizes positional faults
 - a. warn or whistle?
 - b. communication with participants and coaches
- 8) Recognizes back row faults
 - a. back row attacks (BRA)
 - b. back row blocks (BRB)
 - c. libero illegal attacks
 - d. libero blocking/attempting to block
 - e. collective blocks

- 9) Teamwork with entire officiating crew
 - a. centers with partner
 - b. as R2, gives help with four (4) hits, back row faults, pancakes where partner may be screened
 - c. as R1, proper use of Line Judges (when to take information, when to over-rule)
 - d. as R2, works with the score table (table clear of phones, food, water bottles)

- 10) Ball-handling consistency
 - a. not too tight
 - b. not too loose
 - c. set a level that you can be consistent and the players can play

- 11) Attention to details
 - a. tournament procedures
 - b. time management (time between matches, sets and time outs)

- 12) The ability to bounce back from mistakes
 - a. staying calm under pressure
 - 1. after sanctions are given
 - 2. after close/controversial calls

- 13) Be a facilitator
 - a. preventative officiating
 - 1. takes care of little things before they become bigger issues
 - 2. performs duties without being over officious
 - b. help participants through the match
 - c. stay in the background (do not insert self when not needed)

- 14) Professionalism
 - a. Show up on time, make sure you check in and out with the Head Official
 - b. on the court
 - 1. maintains an appropriate demeanor
 - 2. On the stand (during TO and in between set)(not leaning, not on cell phone)
 - c. off the court
 - 1. open, receptive, non conformational during debriefs
 - d. appearance
 - 1. well groomed
 - 2. clothes ironed
 - 3. proper uniform - belt, clean white shoes, navy blue pants - not faded
 - 4. Looks the part

Junior National Rating

- 1) Knows the rules and how to apply them
 - a. applying sanctions
 - b. protest situations
- 2) Knowledge of the use of the USAV score sheet
- 3) Good mechanics
- 4) Knows the techniques of an R1 and R2
 - a. first referee technique when second referee whistle's fault
 - b. second referee technique when they whistle fault
- 5) Knows how to transition as an R2
 - a. knows when to have secondary transition
 1. in position to help with antenna faults
 - b. looks in the right spot for positional faults
 - c. does not leave the net early -- sees center line violations
 - d. sees the play develop through the net
 1. libero hand set in front zone
 2. sees the take off for back row attacks
- 6) Has bench and court awareness
 - a. address coaches when appropriate
 - b. controlling bench players too close to court
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 - d. anticipation of interruptions
- 7) Recognizes positional faults
 - a. warn or whistle?
 - b. communication with participants and coaches
- 8) Recognizes back row faults
 - a. back row attacks (BRA)
 - b. back row blocks (BRB)
 - c. libero illegal attacks
 - d. libero blocking/attempting to block
 - e. collective blocks
- 9) Teamwork with entire officiating crew
 - a. centers with partner
 - b. as R2, gives help with 4 hits, back row faults, pancakes where partner may be screened
 - c. as R1, proper use of LJs (when to take information, when to over-rule)
 - d. as R2, works with the score table (table clear of phones, food, water bottles)

- 10) Ball-handling consistency
 - a. not too tight
 - b. not too loose
 - c. set a level that you can be consistent and the players can play
- 11) Attention to details
 - a. tournament procedures
 - b. time management (time between matches, sets and time outs)
- 12) The ability to bounce back from mistakes
 - a. staying calm under pressure
 - 1. after sanctions are given
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- 14) Professionalism
 - a. on the court
 - 1. maintains an appropriate demeanor
 - b. off the court
 - 1. open, receptive, non conformational during debriefs
 - c. appearance
 - 1. well groomed
 - 2. clothes ironed
 - 3. proper uniform - belt, clean white shoes, navy blue pants - not faded
 - 4. Looks the part



Provisional to Regional Officials Evaluation Form

Date Submitted _____

Referee: _____ Date: _____ Evaluator: _____ Working Match: Y / N

R1: (Age Group) _____ Score: _____ Match Difficulty (*1 = Few Decisions, 2 = Avg. Match, 3 = High Pressure*): _____

R2: (Age Group) _____ Score: _____ Match Difficulty (*1 = Few Decisions, 2 = Avg. Match, 3 = High Pressure*): _____

Teams: _____ vs. _____ Gender: Boys / Girls

0 Is Not Performing - 1 Performs, but Incorrectly - 2 Performs Minimally - 3 Performs Adequately, needs some improvement - 4 Performs Correctly and Consistently

Professionalism (12 Points)

| | Up Referee (R1) | | | | | | Down Referee (R2) | | | | | |
|-------------------------------------|-----------------|---|---|---|---|---|-------------------|---|---|---|---|---|
| 1. Appearance | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 2. Focus / Concentration / Recovery | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 3. Poise / Confidence / Cooperation | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |

Communication (16 Points)

| | | | | | | | | | | | | |
|---|----|---|---|---|---|---|----|---|---|---|---|---|
| 1. With Partner, Scorekeeper, Line Judges | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 2. Coaches / Team members | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 3. Attitude | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 4. Eye Contact | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |

Judgment (20 Points)

| | | | | | | | | | | | | |
|-----------------------------------|----|---|---|---|---|---|----|---|---|---|---|---|
| 1. Net Violations / Center Line | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 2. Illegal Alignments / Screening | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 3. Back Row Attacks / Blocks | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 4. Touches / Antenna Faults | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 5. Adjusts to level of play | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |

Mechanics (12 Points)

| | | | | | | | | | | | | |
|---|----|---|---|---|---|---|----|---|---|---|---|---|
| 1. Correct Signals, Techniques, and Sequences | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 2. Mimics Signals | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 3. Good level and length of whistle | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |

Match Control (16 Points)

| | | | | | | | | | | | | |
|---|----|---|---|---|---|---|----|---|---|---|---|---|
| 1. Administers Warm Up Procedures Correctly | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 2. Decisiveness / Court Awareness | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 3. Responsive to Bench Needs / Controls Players and Coaches | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |
| 4. Appropriate verbal warnings and sanctions | NA | 0 | 1 | 2 | 3 | 4 | NA | 0 | 1 | 2 | 3 | 4 |

R1 (24 Points)

| | | | | | | | |
|--|----|---|---|---|---|---|--|
| 1. Ball Handling – Doubles / Lifts | NA | 0 | 1 | 2 | 3 | 4 | |
| 2. Calls Setters Consistently | NA | 0 | 1 | 2 | 3 | 4 | |
| 3. Stays with Pace of Play | NA | 0 | 1 | 2 | 3 | 4 | |
| 4. Uses Officiating Team | NA | 0 | 1 | 2 | 3 | 4 | |
| 5. Scans Court and Benches | NA | 0 | 1 | 2 | 3 | 4 | |
| 6. Gives Appropriate Informational Signals | NA | 0 | 1 | 2 | 3 | 4 | |

R2 (24 Points)



NCVA JUNIOR NATIONAL CANDIDATE RATING SHEET

Date: _____ Candidate: _____ Total Score: _____

Event/Site: _____ Partner: _____

Level of Play: _____ Time/Court: _____ Teams: _____

Rater: _____ Match Scores: _____

Match Difficulty: _____ 1 - Few decisions; little pressure 2 - Average match; 3 - Decisions numerous and difficult; high pressure

Key to Match Situations

Rater's Judgment

| | | | |
|-------------------------|----------------------------|---------------------|----------------------|
| A Attack | IYC Individual Yellow Card | SR Serve Receive | + Good call |
| BRA Illegal Attack | N Net | S Set (throw) | Missed call |
| BRB Illegal Block | OP Out of Position | S2 Set (double hit) | X Should not |
| B Block | P Pass (held ball) | DP Delay Penalty | have been |
| CL Center Line | P2 Pass (double hit) | DW Delay Warning | called |
| IR Improper Request | RON Reaching Over the Net | T Tip | 0 Appropriate |
| IRC Individual Red Card | SC Screening | | no call |

| | | |
|----------------|--|--|
| 15 pts. | A. Judgment 1. Consistency: a) Set to set b) Team to team c) Skill level to skill level d) Position to position e) Action to action 2. Setting 3. Passing 4. First team contacts 5. Tips and attacks 6. Net/block recoveries 7. Blocking 8. Unorthodox techniques 9. Illegal attacks or blocks 10. Net faults/non-interfering contact 11. Antenna decisions 12. Touches 13. Screening 14. Position/rotation faults 15. Adjustment to level of play 16. Ability to stay with the play 17. Decisiveness 18. Anticipation | |
| 15 pts. | B. Mechanics/Signals 1. Scan before beckon 2. Signals 3. Techniques 4. Signal sequence 5. Whistle quality and technique 6. Reaction time 7. Mimics appropriate signals initiated by the second referee | |

Comments/Strengths:

1.

2.

3.

**LEVEL OF PLAY
RECOMMENDED
FOR THIS REFEREE:**

NCVA JUNIOR NATIONAL CANDIDATE RATING SHEET (cont'd.)

Key to Match Situations

Rater's Judgment

| | | | | | | | |
|-----|---------------------|-----|------------------------|----|------------------|---|-----------------------------|
| A | Attack | IYC | Individual Yellow Card | SR | Serve Receive | + | Good call |
| BRA | Illegal Attack | N | Net | S | Set (throw) | | Missed call |
| BRB | Illegal Block | OP | Out of Position | S2 | Set (double hit) | X | Should not have been called |
| B | Block | P | Pass (held ball) | DP | Delay Penalty | | |
| CL | Center Line | P2 | Pass (double hit) | DW | Delay Warning | 0 | Appropriate no call |
| IR | Improper Request | RON | Reaching Over the Net | T | Tip | | |
| IRC | Individual Red Card | SC | Screening | | | | |

| | | |
|---------|--|--|
| 15 pts. | C. Positioning/Focus <ol style="list-style-type: none"> Changes focal point appropriately Watches each ball contact Eye movement Quick adjustments Position | |
| 15 pts. | D. Match Control <ol style="list-style-type: none"> Site inspection Warm-up administration Match protocol, time management Verbal warnings Sanctions Protects officiating team Bench awareness and control Court awareness Assures participant safety Match tempo | |
| 15 pts. | E. Communication with Match Participants <ol style="list-style-type: none"> Pre-match meeting & coin toss Respectful, dignified manner Demeanor, approachability Communication with team members Acknowledgement of coaches | |
| 15 pts. | F. Communication with Officiating Team <ol style="list-style-type: none"> Pre-match briefings Communication skills, engages crew Eye contact; centering Interactions with – <ul style="list-style-type: none"> Line judges Assistant Scorer & Scorer Second referee | |
| 10 pts. | G. Professionalism <ol style="list-style-type: none"> Appearance Comportment Recovery/Unusual situations Presence Confidence Cooperation Attitude | |

Comments/Areas for Improvement/Points of Emphasis:

1.

2.

3.



National Scorer Candidate Rating Sheet

Name: _____ Candidate Region: _____ Date: _____
 Site: _____ Court: _____ Teams: _____ VS _____

R1

R2

| Rating Summary | | | | Rating Factors | |
|---|-------------------------|---|---|----------------|---|
| I. | Pre-set procedures | - | ✓ | + | <div style="text-align: center; font-weight: bold; margin-bottom: 10px;">Circle Match Level</div> A. Very Simple – nothing but repeated loss of rally B. Easy – few subs or time-outs, no controversy C. Average – subs, time-outs, nothing challenging D. Difficult – scorekeeper had to demonstrate above average knowledge of rules E. Complex – similar to one in rule book |
| II. | During set procedures | - | ✓ | + | |
| III. | Deciding set procedures | - | ✓ | + | |
| IV. | Special Circumstances | - | ✓ | + | |
| V. | Post set procedures | - | ✓ | + | |
| VI. | Professional Conduct | - | ✓ | + | |
| Overall Rating: | | | | | <div style="display: flex; justify-content: space-between;"> <div> Superior + Average ✓ Needs Improvement - Not Applicable NA </div> </div> |
| | | | | | |
| Signatures: Candidate _____ Rater _____ | | | | | |

| I. Pre-Set Procedures | | | | Notes |
|--|---|---|---|-------|
| 1. Appearance - in official USA Volleyball uniform ----- | - | ✓ | | |
| 2. Timeliness - reports to workroom at appropriate time ----- | - | ✓ | | |
| 3. Workroom Responsibilities: | | | | |
| A. Obtains referees' names ----- | - | ✓ | | |
| B. Collects materials ----- | - | ✓ | | |
| C. Initials schedule ----- | - | ✓ | | |
| 4. Rosters: | | | | |
| A. Collects correct color from Coach ----- | - | ✓ | | |
| B. Checks for coaches' initials ----- | - | ✓ | | |
| C. Checks players in court vicinity versus player numbers& handles any issues ----- | - | ✓ | + | |
| D. Initials after roster check is complete ----- | - | ✓ | | |
| 5. Records all Pre-set information including: | | | | |
| A. Information in header ----- | - | ✓ | | |
| B. Officials' names ----- | - | ✓ | | |
| C. First serve/side, team names and A/B designation ----- | - | ✓ | | |
| D. Set Number ----- | - | ✓ | | |
| 6. Lineups: | | | | |
| A. Verifies numbers on lineup sheets against roster ----- | - | ✓ | | |
| B. Records lineups properly (signed by coaches, captains and libero indicated) ----- | - | ✓ | | |
| C. Uses a method of substitution control/confirmation ----- | - | ✓ | | |
| D. Checks to insure teams have assumed proper floor positions ----- | - | ✓ | | |
| 7. Pre-Set interaction with officials and work crew/libero tracker (correct libero 1 st serve)----- | - | ✓ | + | |
| 8. Pre-Set interaction with work crew/libero tracker ----- | - | ✓ | + | |

II. During Set Procedures

Notes

| | | | | |
|--|---|---|---|--|
| 1. Records time set started (on contact of first serve) ----- | - | ✓ | | |
| 2. Observes for the correct server at each service ----- | - | ✓ | + | |
| 3. Checks number in appropriate service box ----- | - | ✓ | | |
| 4. Slashes running score as each point is awarded ----- | - | ✓ | | |
| 5. Records exit score in appropriate service box immediately following loss of service ----- | - | ✓ | | |
| 6. Substitutions: | | | | |
| A. Checks legality (including roster confirmation) ----- | - | ✓ | | |
| B. Records correct symbols ----- | - | ✓ | + | |
| C. Uses proper hand signals to clearly communicate with 2 nd referee ----- | - | ✓ | | |
| D. Communicates with 2 nd referee the number of total team subs ----- | - | ✓ | | |
| E. Anticipates request ----- | - | ✓ | | |
| F. Overall speed and efficiency ----- | - | ✓ | + | |
| 7. Time-outs: | | | | |
| A. Correctly records ----- | - | ✓ | | |
| B. Signals referees ----- | - | ✓ | | |
| C. Reviews score sheet to be sure all is in order ----- | - | ✓ | | |
| 8. Visual Score Interaction: | | | | |
| A. Checks the visual score at each dead ball ----- | - | ✓ | | |
| B. Communicates clearly and efficiently with operator ----- | - | ✓ | | |
| 9. Bench Responsibilities: | | | | |
| A. Checks bench personnel against roster at start of set ----- | - | ✓ | | |
| B. Checks bench personnel frequently throughout course of set ----- | - | ✓ | + | |
| 10. Miscellaneous Match Responsibilities: | | | | |
| A. Neatness and readability of scoresheets ----- | - | ✓ | | |
| B. Ignores surrounding actions and disruptions ----- | - | ✓ | | |
| C. Keeps up with the action ----- | - | ✓ | + | |
| D. During set interaction with officials and work team ----- | - | ✓ | | |
| E. Score table management (clean, no liquids, extraneous items or people) --- | - | ✓ | | |

III. Post-Set/Match Procedures

Notes

| | | | | |
|---|---|---|--|--|
| 1. Reviews score sheet ----- | - | ✓ | | |
| 2. Records using blue / black pen: | | | | |
| A. Time set finished ----- | - | ✓ | | |
| B. Circles service round box of last point recorded ----- | - | ✓ | | |
| C. Hourglass through remaining running score ----- | - | ✓ | | |
| D. Winning and losing teams and scores in all appropriate locations ----- | - | ✓ | | |
| 3. Signs score sheet ----- | - | ✓ | | |
| 4. Referee signature ----- | - | ✓ | | |
| 5. Clean Workspace ----- | - | ✓ | | |
| 6. Returns roster, score sheets, and lineup sheets to Championship ----- | - | ✓ | | |
| 7. Returns workroom equipment to workroom or next scorekeeper ----- | - | ✓ | | |
| 8. Post Set interaction with officials (referees, visual score operator, workroom personnel) ----- | - | ✓ | | |

| | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |

IV. Special Circumstances

Notes

If these situations do not occur in the course of the match, the rater may choose to discuss hypothetical situation with the candidate to test their knowledge of these situations.

| | | | | |
|--|---|---|---|--|
| 1. Scorekeeper's Inadvertent Errors: | | | | |
| A. Corrects promptly with minimal or no set delay ----- | - | ✓ | | |
| B. Maintains composure without falling behind ----- | - | ✓ | | |
| 2. Wrong Server: | | | | |
| A. Scorekeeper is aware of wrong server ----- | - | ✓ | | |
| B. Scorekeeper allows incorrect server to serve ----- | - | ✓ | | |
| 3. Referee's Change of Mind: | | | | |
| A. Records corrections in the scoring section ----- | - | ✓ | | |
| B. Records corrections in the running score section ----- | - | ✓ | | |
| 4. Other (IR, warnings, penalties, ejection, default, libero, etc.): | | | | |
| A. Records correctly in the scoring section (if applicable) ----- | - | ✓ | | |
| B. Records correctly in the running score section (if applicable) ----- | - | ✓ | | |
| C. Records correctly in the Sanctions or Remarks section & carries to next set - | - | ✓ | + | |
| 5. General: | | | | |
| A. Speed and efficiency during unusual circumstances ----- | - | ✓ | + | |
| B. Maintains composure during unusual circumstances ----- | - | ✓ | + | |
| C. Overall interaction with referees during unusual circumstances ----- | - | ✓ | | |

V. Deciding Set Procedures

Notes

| | | | | |
|---|---|---|---|--|
| 1. Records lineups in all three sections of score sheet ----- | - | ✓ | | |
| A. Team A & B designation | | | | |
| B. Set number | | | | |
| 2. Records information on both sides of score sheet as set progresses (except running score): | | | | |
| A. Time-outs ----- | - | ✓ | | |
| B. Substitutions ----- | - | ✓ | | |
| 3. At set midpoint: | | | | |
| A. Notifies referees of court change ----- | - | ✓ | | |
| B. Correctly fills in Points At Change circle ----- | - | ✓ | | |
| C. Checks players positions ----- | - | ✓ | | |
| D. Continues without delay ----- | - | ✓ | + | |

VI. Professional Conduct

Notes

| | |
|---|--|
| 1. Unnecessary or unprofessional remarks to coaches, players, or spectators ----- | |
| 2. Unsupportive attitude regarding the decisions or performance of other officials ----- | |
| 3. Fraternizing with players, coaches or spectators during any portion of rating session ---- | |
| 4. Making of racial slurs or sexual remarks ----- | |
| 5. Other unprofessional or unethical conduct ----- | |

Additional Rater Comments:

| |
|--|
| |
| |
| |

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25



COMMUNICATION

COMMUNICATION

All NCVA officials: When you register online for your NCVA Membership, even though it is not a required field, please be sure to provide a phone number, this will be required.

The communication in the NCVA Officials' Division is as follows:

NCVA Office → Officials

Day Of Event:

On the day of event, if you are running late, or for whatever reason will not be able to attend that day, contact another official at the site to get information to the Head Official or Tournament Director. They need to know as soon as possible to plan the rest of the day. Use the "Buddy System".

NCVA Office

- Communications will be made in the same manner to all officials, with no individual receiving privileged information from the NCVA Office. All via email and in writing.

Officials

- Officials should contact the NCVA for information.
- Email is the preferred method of communication for the NCVA.

Contact NCVA

Telephone Number: (415) 550-7582

Fax Number: (415) 550-7762

Email Address: info@ncva.com

Website Address: www.ncva.com



NCVA Office Hours:

Monday – Friday
9:00AM – 5:00PM

Social Media



Twitter.com/NCVAVolleyball



Facebook.com/NCVAVolleyball



NCVAVolleyball



www.instagram.com/_ncva_