

Purchasing an NCVA Membership

1. Create an account on [SportsEngine](#) with the parent/guardian's name and contact information. (If the player is purchasing an 18 y/o membership, or you're an adult purchasing a coach's membership, you can create your own account).
2. Once the account has been created, locate the correct membership on the [NCVA memberships page](#). (*Keep in mind that the 18-year-old membership are for athletes turning 18 within the current season, September 1st, 2023 - August 31st, 2024)
3. After selecting the correct membership and clicking the blue button, you will be taken to the SportsEngine membership portal.
 - You will either be logged in to your SportsEngine or it will prompt you to log in
 - Once you're signed in, select who the membership is for:
 - Select 'Add Child' if the membership is for your athlete (if you're purchasing the 18-year-old athlete and/or the adult coach membership, select your name)
 - If you've selected a child, fill in their profile information and continue with the purchase.
 - This profile will be housed under the account the parent/guardian created. Their membership will be attached to said profile
4. Once complete, you will need to confirm you have accepted all the terms and conditions (and if you're over 18, you'll need to complete your training and background check). Go to your account on Sportsnengine.com, and access 'my sportsengine'
 - To access 'My sportsengine' you will go to <https://www.sportsengine.com/> and click 'sign in' on the top right corner:
 - Sometimes, the page will just reload, if that's the case, click 'sign in' again
5. Once you're on 'my sportsengine' click on 'household' on the left side of the screen:
6. Select the athlete's profile by clicking 'view profile'
7. The membership should populate on the right side of the screen:
8. Click complete requirements under the correct membership